

MINUTES of a Meeting of Tatsfield Parish Council held on the 9th January 2023 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG commencing at 8.00 p.m.

Present: Ms Kim Jennings (in the chair)
Ms Alex Davies Mr Ian Hayman Mr Ashley Clifton Mr Jason Syrett Mr John Rand

In Attendance: Samantha Head (Clerk)
Cllr Martin Allen (TDC)

And 3 parishioners

The meeting commenced at 8.00 pm

1. APOLOGIES

3691/0123 David Pinchin had sent his apologies. These were received and accepted by members.

2. DECLARATIONS OF INTEREST (relating to items on the agenda)

3692/0123 Jason Syrett declared an interest in item 10a – Tatsfield Green – Boundary Dispute.

3. Approve and sign the MINUTES of the previous meeting held on 12th December 2022

3693/0123 It was resolved that the minutes reflected a true and accurate record of the meeting held on 12th December 2022. They were duly signed by the Chair.

4. Public Participation

- A parishioner had carried out some repairs to Westmore Green following some damage by a van driving over it. Members of the PC thanked the parishioner for carrying out the repairs.
- It was noted that the old wooden troughs had been moved to the Composting site, following repairs, they will be planted and displayed up there.

5. Officer's report

None

6. PLANNING:

(a) Planning Team for January: Ashley Clifton and Ian Hayman

3694/0123 It was resolved that the planning team for January would be Ashley Clifton and Ian Hayman.

(b) To determine the Parish Council's position on Appendix A:

TA/2022/1345 Maytrees, Greenway, Tatsfield TN16 2BT

Erection of three side dormers in existing roof slope.

Previous planning history on TDC website shows approval of a two-storey side extension in 2016. This property sits within the Defined Village boundary in the Green Belt. The PC previously agreed 'No Comment' on this application at its meeting in December 2022. All that is new since our last review is the submission of a red line site location plan.

3695/0123 Comment: No comment

TA/2022/1276 Kingswood, Goatsfield Road, Tatsfield TN16 2BU

Erection of link extension to garage in association with conversion to habitable accommodation (bedroom).

No previous planning history on TDC website. This property sits outside of the Defined Village in the Green Belt. This is an existing detached house in a large plot on Goatsfield Road. The proposal is to convert the existing adjacent double garage into a bedroom and to add a small link between this and the main house. Minor adjustments to windows and doors externally. Limited increase in overall volume. The applicant has been through a pre-application process with TDC and, recognising that Policy DP14 resists the future replacement of previously converted garages in the Green Belt, they conclude there is ample outdoor parking space.

3696/0123 Comment: No comment

3697/0123 The Clerk was requested to inform Tandridge Planning Department of the Council's decision.

7. Finance:

(a) Finance Team for January: Ashley Clifton and Ian Hayman

3698/0123 It was resolved that the Finance Team for January would be Ashley Clifton and Ian Hayman.

(b) Authorise payments (including authorisation of Internet banking) detailed in Appendix B

3699/0123 Items on Appendix B were duly approved. Payments and supporting invoices were checked and signed by members of the Finance Team for January.

(c) Items for expenditure:

- Able Electrical Ltd – installation of external lights check meter: £158.33 plus Vat. Total: £190.00
- Able Electrical Ltd – work associated with possible InPost parcel lockers: £574.99 plus Vat. Total: £690.00

It was noted that InPost would likely pay for the associated electrical work should the locker project go ahead.

3670/0123 Members approved the expenditure for the installation of an electricity sub meter for the car park lighting.

8. Notified Items

(a) Local Government Boundary Commission for England – TDC Electoral Review

- a) Jason Syrett and the Clerk attended a Zoom meeting before Christmas. The lead at the Local Government Boundary Commission gave an overview of what would be happening over the next 2 years. There are several reasons why the LGBC undertake boundary reviews: because of electoral inequality, time (the LGBC has a duty set out in law to undertake a boundary review every 12-14 years. The last one for Tandridge was done in 1998.), following a request from the Local Authority or as a result of structural change.

The process is split across 4 phases:

Phase 1 assesses the number of councillors.

Phase 2 reviews warding arrangements – where ward boundaries should be and what they should be called.

Phase 3 sees the LGBC's recommendations go to parliament to be agreed or rejected (these are the only two options as parliament cannot amend the recommendations).

Phase 4 is implementation. (The new arrangements will apply to elections after May 2024).

Phase 1 is complete and phase 2 is now underway. The 1st consultation runs from 10th January '23 – 20th March '23. Following that there will be a review of submissions and then draft proposals will be published. There will then be a consultation on the draft proposals running from 30th May '23 – 7th August '23. These will then be reviewed. Final proposals will be published on 31st October '23.

There is sometimes an additional consultation to test draft proposals.

The LGBC can only consider the following arguments: electoral equality, community identities & interests and effective & convenient local government.

The LGBC is reviewing Tandridge under the presumption of 3-member wards.

To note:

- This review will not change the district boundary.
- Any new wards will not change postcodes, affect house prices or insurance premiums.
- Parliamentary boundaries are not included in the review and will therefore remain unchanged.

A Parish council cannot be abolished due to any ward changes. Nor can the review amend the external parish boundary.

The consultation details via the portal <https://www.lgbce.org.uk/all-reviews/south-east/surrey/tandridge> and there will be a dedicated phone line and social media advertising.

9. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

a) County Councillor

Cllr Becky Rush did not attend the meeting and there was no report.

b) District Councillor

Martin Allen gave the following report:

Parish Magazine – Cllr Allen would be making a request for people to support local businesses. He will also highlight the double yellow lines in the village. Further, he will request that all crime should be reported so that police can better understand where resources are needed.

Cllr Allen will vote against the TDC 2023-24 budget.

Cllr Allen reiterated his intention to stand at the next election until 2024 when the recommendations from the current boundary review come into force.

Cllr Allen will begin to record complaints about TDC's errors and lack of communication.

Enforcement – Maesmaur Road – there was no update but Cllr Allen is meeting the CPO Cliff Thurlow again in the coming days.

c) Neighbourhood Plan

Jason Syrett gave the following report:

The Neighbourhood Plan was resubmitted again over Christmas to TDC. Comments have been received and the Steering Group is awaiting the timeline for the next steps. The Neighbourhood Plan Steering Group would be meeting on 24th January.

d) Police

The Clerk had emailed the police to notify them of tonight's meeting. No response had been received. The Clerk would email again ahead of the PC's February meeting.

*Alex Davies noted that there would be a Fairtrade lunch on 25th February in the WI Hall at 12:30. Cost would be £10pp and all were welcome.

10. Parish Council Land/Property

a) Tatsfield Green

- Boundary Dispute (Under Part 2)
This item would be discussed under Part 2.

b) AMB

- Central heating issues and possible solutions – Ian Hayman gave the following update: There was no pressure issue with the hot water cylinder. The plumber believes that there is a leak in the pipework that is laid under the floor, pipework which runs from the boiler to the cylinder. He will provide a quote to replace the pipework (but above ground to save on costs).
- Fire Risk Assessment – The Clerk met the representative from Euro Fire Protection before Christmas and he has provided a quote to replace the ageing fire alarm system and install a smoke detection system as per the recommendations of the recent fire risk assessment.

3671/0123 Members approved the installation of new fire alarm and smoke detection systems.

c) Village Hall

- VH floor reseal – the quote from the usual contractor had come back more expensive than anticipated. The Clerk sought obtained an additional quote. Members discussed the pros and cons of continuing with the current contractor or using a new contractor.

The VHMC had kindly offered to make a donation towards the cost of the reseal with Renovate.

3672/0123 Members agreed to have the floor reseal carried out by Renovate, with donation from the VHMC. However, members did note that this would need careful consideration for future years and this level of expenditure on the VH floor was unsustainable.

d) MUGA / Car Park

- InPost parcel lockers – Jason Syrett had circulated a further update from InPost. It was noted that there would need to be a small amount of further work to get an electrical supply to the proposed site for the lockers.

3673/0123 Members agreed for discussions to proceed and to review the single site lease.

11. Meetings to attend/ correspondence

None

12. Matters for reporting or Inclusion in a Future Agenda

- Surrey Hills Boundary Review – AONB
- Furze Corner
- Westmore Green playground

Final public participation:

- The PC was congratulated on the excellent Christmas Light display.
- A comment was made that the new car park lights were fairly bright.
- The expenditure on the VH floor reseal and installation of new fire alarm was queried.

The meeting closed at 8.50pm

The next Parish Council meeting would be held on Monday 13th February 2022 at 8pm.

