

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held remotely via Zoom (meeting ID: 953-4569-4714. Please contact the Clerk by email for the meeting password) on Monday the 14<sup>th</sup> September 2020 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk

Signed *Samantha Head*

Issued on Tuesday 8th September 2020

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW**

## AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST\* (relating to items on this agenda)
3. Approve and sign the MINUTES of the previous meeting held on 3<sup>rd</sup> August 2020
4. Officer's report on actions outstanding since the previous meeting
5. Public Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.
6. Planning:
  - a) Planning team for September: Ashley Clifton and David Pinchin
  - b) To determine the Parish Council's position on Appendix A:
    - TA/2020/1298 The Red House, Ricketts Hill Road, Tatsfield TN16 2NB**  
Erection of single-storey outbuilding to north west of main dwelling.  
(Certificate of Lawfulness for a Proposed Development)
    - TA/2020/1311 White Gables, Cudham Road, Tatsfield TN16 2NJ**  
Demolition of existing carport, erection of replacement carport.
    - TA/2020/1318 Tavira, Parkwood Road, Tatsfield TN16 2LT**  
Demolition of existing annex workshop and conservatory. Erection of two-storey side extension with basement.
    - TA/2020/1094 Thistledown, Shaw Road, Tatsfield TN16 2BX**  
Erection of detached storage building (part retrospective) and greenhouse.
    - TA/2020/1517 The Firs, Maesmaur Road, Tatsfield TN16 2LD**  
Erection of single storey rear extension and rear dormer in association with conversion of loft to habitable accommodation. (Certificate of Lawfulness for Proposed Use or Development)
    - TA/2020/1416 Little Dene, Ricketts Hill Road, Tatsfield TN16 2NA**  
Erection of single storey side and rear extensions, and enlarged front dormer.

\*<sup>44</sup>DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
  - (ii) other interests arising under the Code of Conduct
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business."

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**c) Update on enforcement actions:**

- i) ENF/2020/103 81 Paynesfield Road, Tatsfield TN16 2BQ
- ii) ENF/2020/209 Parsons Shaw, Lusted Hall Lane, Tatsfield TN16 2NL

**7. Finance:**

- a) **Finance Team for September: Ashley Clifton and David Pinchin**
- b) **Authorise payments (including authorisation of internet banking) detailed in Appendix B**
- c) **Approve Salary Increase for Clerk on Scale Point 19 to £13.24 per hour ass per NALC/SLC National Pay Award to be backdated to 1<sup>st</sup> April 2020**
- d) **Items for expenditure:**
  - Carpet – Meeting Room - RCB Flooring - £495.00
  - Carpet – Lobby area - RCB Flooring - £490.00

**8. Notified Items**

- a) **Internal Auditor Report 2019-20**
- b) **Appoint Internal Auditor for 2019-20**
- c) **TDC Covid-19 Community Support meeting - report**
- d) **Covid-19 update**
- e) **Japanese Knotweed**
- f) **Parkwood Road - footpath**
- g) **Ash Dieback in the parish**
- h) **Sign request – Shaw Road**
- i) **Tatsfield Neighbourhood Plan**
- j) **Tree survey / Ash Dieback Survey for trees on Parish Council land**
- k) **Dave Bishop – Remembrance Service request**
- l) **Dave Bishop – Christmas Carol Singalong request**
- m) **To pass resolution renouncing any Parish Council interest in various pockets of unregistered land within the parish: i) Kemsley Road, south of Aston Acres (strip of land bordering the west side of Kemsley Road extending towards Aston Acres) ii) Woodland north of junction of Maesmaur and Georges Roads (fronting Georges Road opposite the end of Maesmaur Road) iii) Beech Avenue (from its junction with Kemsley Rod to land opposite Toronto House) iv) Land at the northern end of Barnfield Road (fronting Maesmaur and Barnfield Roads near Holly Cottage) v) Woodland on the eastern side of Ninehams Road**
- n) **To pass resolution recognising that counter claimants materialised for two sites of unregistered land: i) Land opposite Toronto House (bordering Kemsley and Paynesfield Roads) ii) Land between Kemsley Road and Beech Avenue (between Beulah Cottage and Normanhurst, extending to and including part of Beech Avenue)**
- o) **Furze Corner**
- p) **Parking – Rose Cottage**
- q) **JRRA – Request for double yellow lines around the left junction of Johns Road and Paynesfield Road**
- r) **Legionella Audit**
- s) **Request from parishioner to fell ash trees suffering from ash die back in Kemsley Road on plot of land between FP570 and BW646**

**9. Reports from County Councillor, District Councillor, Village Organisations and External Organisations**

- a) **County Councillor**
- b) **District Councillor**
- c) **Village Hall Management Committee**
- d) **Tatsfield Primary School**

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- e) TIB
- f) THS
- g) Speedwatch
- h) Fairtrade

## 10. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) **Tatsfield Green**
  - Tatsfield Lodge – Boundary Dispute (under Part 2)
- b) **AMB**
  - Redecoration
  - Covid-19 risk assessment
  - Re-opening for hirers
  - Room 2 (Under Part 2)
- c) **Westmore Green**
  - Picnic Benches
  - Christmas Lights
  - Tatol Bed / Paintings
- d) **Car park**
  - Maintenance of flower beds
- e) **Village Hall**
  - Planters

## 11. Meetings to attend / correspondence

- English Rural – 1-bed flat at The Copse, Tatsfield
- Local Government Reorganisation Seminar – TDC (Zoom) – 15<sup>th</sup> September
- The Centre for Sustainable Energy online conference – 30<sup>th</sup> September

## 12. Matters for Reporting or Inclusion in a Future Agenda

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

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