

**MINUTES of a Meeting of Tatsfield Parish Council held on the 12<sup>th</sup> February 2018 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield commencing at 8.00 p.m.**

**Present:** Mrs Nichola Stokoe (in the chair)  
Mr Niall Kells Mrs Althea Davies Mr Ian Mitchell Mr Niall Kells

**In Attendance:** Samantha Head (Clerk)  
Cllr. Martin Allen  
Cllr. David Hodge

And 7 parishioners.

The meeting commenced at 8.02pm

**1. APOLOGIES**

1493/0218 Mrs Helena Garcia- MacLeod had sent her apologies. These were received and accepted by members.

**2. DECLARATIONS OF INTEREST (relating to items on the agenda)**

None

**3. Approve and sign the MINUTES of the previous meeting held on 22nd January 2018**

1494/0218 It was resolved that the minutes reflected a true and accurate record of the meeting held on 22nd January 2018. They were duly signed by the Chair.

**4. Receive and Accept the MINUTES of the Neighbourhood Plan Steering Group Meeting held on 24th January 2018**

1495/0218 The Minutes of the Neighbourhood Plan Steering Group meeting held on 24th February 2018 were received and accepted by the members.

**5. Public Participation**

The following comments/ questions were made:

- i) The Neighbourhood Plan is the community's chance to put forward its vision for Tatsfield for the next 20 years. It is essential that the community produces a Neighbourhood Plan. This statement was seconded by another parishioner who stated that to stop it now would be a wasted opportunity.
- ii) Thanks were passed on from Dave Bishop to the PC for permission to take the photographs from the drone on Westmore Green. Dave Bishop was now busy collating photographs to put in a memory store for the war memorial.

**6. Officer's report on actions outstanding since the previous meeting**

- i) Pond testing had been booked for the second week in May. Date to be confirmed nearer the time.
- ii) The Clerk had filed the annual return for the King Edward VII Memorial Garden with the Charity Commission.
- iii) Volunteers had offered to take on the cleaning of the plastic benches and cleaning of the concrete stands. The PC thanked the volunteers.
- iv) The Clerk had arranged to swap her working days for next week so that she could attend the Affordable Housing Talk being organised by Surrey Community Action on 19<sup>th</sup> February.
- v) When walking around Tatsfield with a tree surveyor, Japanese Knotweed was spotted in a plot of land belonging to Thames Water adjacent to Thistledown. The Clerk had contacted Thames Water who said that although they had owned the land since 1968, it was unused. The Clerk was referred to Savills who act as property managers for Thames Water land that is not used and they have agreed to send a regional inspector to look into this.
- vi) A date had been agreed for the Legionella Risk Assessment and training. This would be on 23<sup>rd</sup> February. In addition to Niall Kells and the Clerk, there would be 3 or 4 volunteers from the VHMC.

**7. PLANNING:****(a) Planning Team for February: Nichola Stokoe and Niall Kells**

1496/0218 It was resolved that the planning team for February would be Nichola Stokoe and Niall Kells.

**(b) To determine the Parish Council's position on Appendix A:****TA/2018/172 23 Lusted Hall Lane, Tatsfield TN16 2AE**

Erection of first floor extension, hip to gable roof extension to north west elevation and dormer to south west elevation in association with conversion of loft space to habitable accommodation.

Mike Sarll noted that a Certificate of Lawfulness for a Proposed Use or Development was turned down last year. This has now been resubmitted as a full planning application. It appears that the height of the dormer has been adjusted. It was also possible that the chimney from a wood burning stove exits the conservatory roof very close to the proposed location of the new dormer, however, this was a matter for TDC.

Althea Davies was concerned about the volume increase.

Mike Sarll commented that it looked as though all the houses along this part of the road have already been extended in this way.

1497/0218 Comment: No comment. Although it appears that the driveway of 23 Lusted Hall Lane has been paved over with a non-permeable material and is more than 5m<sup>2</sup> and our understanding is that this requires planning permission.

**TA/2018/124 6 Grove Road, Tatsfield TN16 2BB**

Erection of first floor side extension.

Mike Sarll noted that the existing garage almost touches the boundary line. The applicant wished to build up on top of the garage. It was felt that near neighbours may wish to object.

1498/0218 Comment: No comment.

**TA/2018/113/TPO Whiteoak, Ricketts Hill Road, Tatsfield TN16 2NF**

Common Oak Tree – see inspection report.

This was the removal of a diseased tree. A tree specialist had provided a report and the recommendation to remove the tree.

1499/0218 Comment: No comment.

1500/0218 The Clerk was requested to inform Tandridge Planning of the Parish Council's decisions.

**(c) Neighbourhood Plan – Decision by the Parish council on future of Neighbourhood Plan**

The Parish Council Chairman, Nichola Stokoe, began by outlining the points of the report she had written and circulated to members prior to the meeting. She noted there had been much discussion between the members and she believed she had captured all salient points:

Following Mike Pendleton's resignation from the Parish Council and Chair of the Neighbourhood Plan Steering Committee the Parish Council needs to agree whether to proceed with the plan at this stage.

Having had many conversations and meetings the below is a summary of the situation.

Most villages seem to carry out neighbourhood plans to ensure that when housing is forced on them they have a say in type and location. We, in particular, chose to carry one out when we learnt that TDC needed to find places for 9,600 new houses. However, Sarah Thompson has since advised us that in March 2017, the Council agreed a preferred strategy to focus development to tier 1 and tier 2 settlements. Tatsfield is a tier 3 development and therefore exceptional circumstances are unlikely to be established for any sites in Tatsfield. The immediate threat to Tatsfield has, therefore, gone away.

With this in mind are we convinced that the time, effort and cost to the village is worthwhile?

- Despite numerous requests to residents only a small number of volunteers have come forward and the team is heavily subsidised by Parish Councillors. Further, some committee members have scaled back or indicated their intention to scale back their commitment. We do, however, now have a very capable chair in Martin Allen.

- Even though the project has been proceeding for nearly 18 months very little progress has been made. We are also still without grant money, survey results, a communications strategy and project manager.

- TDC has advised that there is no set timeframe. The advice is that we would be in a better position to have a plan once the Local Plan is completed for more certainty, as the Local Plan will provide the strategic direction that the Neighbourhood Plan should comply with.
- Most, if not all, of the current Parish Councillors intend to stand down at the May 2019 elections. The neighbourhood plan would not be completed by this time and the steering committee is likely to lose those Councillors at that time, although they would be able to remain on the Steering Committee as residents of the parish.
- In the fifteen months remaining of the current term the Parish Councillors have a large number of projects to complete including a new affordable housing project for Tatsfield residents, installation of CCTV, the pond, the village hall porches and door, AMB building works and refurbishment, scout hut path, Tatsfield Green path etc.
- It would be sensible for Parish Councillors to focus their remaining time and efforts on completing those tasks and allow the next Parish Council to embark on a neighbourhood plan should they see fit. A new Parish Council would be able to see the project from start to finish and by the time of the election it is likely TDC's Plan will be completed.
- If this is the course of action Parish Councillors wish to take then we should offer thanks to Martin Allen for offering to chair the committee and also to the members of the steering committee for their hard work to date.

The Chair then asked if there was anything members would like to add or if they were happy to vote on a decision.

Mike Sarll noted that the lack of involvement from the parish had been quite demoralising. Althea Davies seconded this and added that this was in spite of numerous attempts made by the Parish Council to drum up further volunteers. Ian Mitchell commented that this is not the first time the Parish council had expressed its concerns regarding whether there was enough interest and enthusiasm and that, although some people have put a lot of work into it, it appeared that people had run out of steam. Martin Allen said that he felt the report Nichola Stokoe had written summed the situation up very well. He hadn't been involved with the Neighbourhood Plan enough to know what was the best way forward but he indicated he would be happy to continue as Chair if wanted. He reiterated that this was a Parish Council decision.

There were then several comments made by the members of the public present:

- It was difficult to understand why the Parish council was now looking to suspend the Neighbourhood Plan as they must have understood from the beginning that it would take 2-4 years. (PC response: The process has not moved forward enough. Additionally, the concerns over housing have been alleviated. Added to the fact that the PC members will all be stepping down next year and the plan will not be finished, it would make better sense for the new Parish Council to take up the mantle).
- There is a terrible conflict with the Local Plan. Tatsfield's Neighbourhood Plan needs to agree with the Local Plan and other planning policy. (PC response: it is hoped that the Local Plan will have been finalised by next year's PC elections).
- TDC has said that it has no expectation to build in Tatsfield. However, there is a danger, for example, for a large house to be purchased by a developer who could use it for access to back gardens and applies to build houses there. If Tatsfield has a Neighbourhood Plan in place, then it has the policy tools to resist any planning threats.
- Why has the Parish Council not run any public information days? Could it not do that now? (PC response: The PC has advertised this widely. Many times over. The PC has a list of tasks that need to be completed before the end of the term of office and it simply cannot run the Neighbourhood Plan as well.)
- Cllr David Hodge added that Tatsfield is a good village. However, he felt it naïve to accept that the village would not be asked to build any houses. Although the Government is issuing conflicting messages about not building on the Green Belt, it also is looking to districts like Tandridge to build a larger number of homes than TDC is claiming. There is also a danger that without any restriction from Neighbourhood Plan, developers will move in and want to build large (4/5 bed) houses which is not what Tatsfield needs. He suggested a public meeting to discuss the survival of the village (school, shop, pub, restaurant).
- The Parish Council was asked to consider suspending their decision until one last push could be made to appeal to the residents of the parish by way of a public meeting. (Ian Mitchell suggested postponing the decision until the supplementary meeting in two weeks' time with the Neighbourhood Plan Chair taking the lead in drumming up enough support. Martin Allen said that two weeks would not be enough time to achieve this.)
- It was offered by a member of the Steering Group that he would write and print off enough Housing Needs Surveys and distribute copies to all households in the parish.

1501/0218 It was resolved to allow the Neighbourhood Plan Steering Group to continue until the April main meeting, at which point a plan would need to be produced which the Parish Council agrees is workable and realistic. The Parish Council will then vote on the future of the Neighbourhood Plan. It was further agreed that the Parish Council would be stepping back from this and it must be Steering Group led (i.e. by the public members) and that no funding would be made available from the Parish Council during this time.

**8. Finance:****(a) Authorise payments (including authorisation of Internet banking) detailed in Appendix B**

The Clerk noted that there was a payment Dave Mitchell for £75.00 as she had had to make an emergency call out to get one of the toilets at the AMB unblocked.

1502/0218 Items on Appendix B were duly approved. Payments and supporting invoices were checked and signed by members of the Finance Team for February.

**(b) Discuss and agree items requiring expenditure:**

- Waders for pond work - £59.95
- New Bollard Lights for Car Park – tbc
- Replacement lamp for standard street light in Car Park – tbc
- New Car Park sign (retrospective ratification) - £68.60 + VAT

1503/0218 It was resolved to approve all items requiring expenditure. Niall Kells had put a report in Dropbox regarding the bollard lights (cost c. £10 per lamp) and replacement lamps for the street lights (cost c.£180 to be shared with Tatsfield Primary School).

**(c) Finance Team for February: Nichola Stokoe and Niall Kells**

1504/0218 It was resolved that the Finance Team for February would be Nichola Stokoe and Niall Kells.

**9. Notified Items****(a) Parish Councillor vacancy - update**

There was still one person interested in filling the vacancy. This would be on the agenda for the February Supplementary meeting for a vote.

**(b) CCTV**

There are still two quotes outstanding. The companies have both been chased for these quotes. If the quotes are received this week, Niall Kells and the Clerk will prepare a short presentation, for the February supplementary meeting, on the options.

**(c) Tree Survey**

The Clerk was still waiting for one company to come back with a quote. Following that, the Parish Council will have three quotes to compare and a decision can be made.

**(d) Scout Hut Footpath**

Addition to the original quote provided last year when SCC were going to fund and undertake this project, the Clerk has obtained two further quotes. One from iPave for £11,498 plus £2,100 for the timber edging and another from Nick Knox for £10,600 for the 208m stretch and £1,800 for the shorter stretch leading from the Scout Hut to Furze Corner.

The Parish Council currently has around £4,500 of CIL monies which could be used for this project. The Clerk had also recently received news that a further £4,500 of CIL monies was due to be received. The Clerk had also confirmed with a TDC officer that the Council could press ahead with the project and later reimburse the Parish Council with the additional CIL monies.

It was agreed to await written confirmation of the above and defer this item for a decision at the February Supplementary meeting.

**(e) Set date and speakers for the APM**

The Clerk and The Chairman had identified a preferred date for the APM of Tuesday 1<sup>st</sup> May. The Clerk had already made informal enquiries with Cllrs Allen and Hodge to ascertain their availability as speakers at the event. The Chair and Clerk also proposed to use the evening as an opportunity to present the CCTV project to the parishioners with the addition of talks from the police. This could also then serve as the public consultation for CCTV.

1505/0218 It was resolved that the APM would be held on Tuesday 1<sup>st</sup> May at 7.30pm (to start at 8pm) and the speakers would include Cllrs. Hodge and Allen, the rep from the chosen CCTV company and representatives from the Police.

**(f) Consultative Committee Meeting update**

The following report had been distributed to members prior to the meeting:

**1.****Parking in the Village**

- Johns Road / Paynesfield Road Junction – It was agreed at the last meeting that no lines would be painted here. No further action.
- Junction in Village centre – DH advised that, at the next PC meeting, a request is made to DH for SCC to analyse the junction, with a view to painting yellow lines.

**2. Clarks Lane layby – fence**

- DH said that there was no money available for this but agreed that something did need to be done to try to discourage people fly tipping here.

- DH indicated that a Local Members' Allowance for roads would be available in the new financial year. He indicated that he may be able to part-fund a fence at the lay-by from this.
- The other option would be to close off the lay-by.
- DH and MA to investigate the best option. \*\*

### 3. Barriers in Clacket Lane (MSA)

- DH had followed up on this and had received confirmation that the barriers had been fixed, but, unfortunately continue to be vandalised regularly. They are due to be fixed again soon.
- MA was not certain that the barriers have been in place at all recently.
- DH to ask CC officers to follow up with Highways England.

### 4. Unmade Roads in Tatsfield:

- The PC had put an article in the Parish Magazine asking what signs residents would like. They had received only two responses. One was for Johns Road and the other was for the unmade section of Paynesfield Road.
- It was agreed that if further complaints were received, the PC would ensure that this information was sent to Zena Curry at SCC to be passed on to SatNav companies.

### 5. Signs around Tatsfield

- Give Way sign at the bottom of Ship Hill – the Clerk confirmed that Angelo Lamprou had investigated and concluded that, although the sign was slightly damaged, it was still functional and no replacement was needed.
- Speed limit signs along Ricketts Hill Road – Angelo Lamprou drove the length of Ricketts Hill Road and noted that all signs were in good working order. None were missing.
- Speed limit sign on Lusted Hall Lane – the Clerk confirmed that this had now been turned around to face in the right direction.
- The Give Way sign at the end of Approach Road has been reported by MA and the Clerk. Angelo Lamprou has confirmed anew sign has been ordered and it will be replaced by the end of this financial year. NB: Since the meeting, the new sign has been installed.
- The 6'6" sign on White Lane is now in place.
- The Clerk would be meeting with Anita Guy and Angelo Lamprou on 24<sup>th</sup> January to confirm the size and wording for the entrance signs to the Village on Approach Road.
- NS asked how the PC could go about getting brown street signs removed. Now that Beaver Water World had closed, it would be a good idea to remove the signage directing visitors to the site. NB: Since the meeting, the Clerk has logged this request with SCC Highways. Angelo Lamprou has confirmed that this has been added to the works list.

### 6. Gritting in adverse weather – extension of Priority 1 routes

- DH confirmed that only a certain number of roads can be on the Priority 1 gritting route.
- NS said that the 'circuit' of Paynesfield Road/ Crossways/ Westmore Road really need to be gritted in adverse conditions. If this could be achieved then it would greatly increase residents' chances of entering and exiting Tatsfield. She asked if the PC could fund this.
- DH agreed to investigate the logistics of this and the costs involved.

### 7. Footpath on the corner of Crossways / Westmore Road

- MA had been following this up. He had been told that although it was not considered a priority, it was on the schedule of works.
- DH agreed to chase this up.

### 8. Scout Hut Footpath

The Clerk confirmed that she had received an email from Surrey Highways detailing the results of their investigations – i.e. bound footpath not viable – and details of a reinforced verge. The Clerk had met with a local contractor to ascertain a cost for this. She would hopefully have these details shortly.

### 9. Meadow adjacent to Tatsfield Primary School

- DH would still like to come to an agreement to develop land for housing on this site (bungalows) and he thought this was of particular importance as the village needed more people to support local services. DH would like this to feature in the Neighbourhood Plan's Call for Sites.
- DH also gave an example of a village in Mole Valley which owned and ran its own village shop/library/internet café. IM mentioned a similar venture in Limpsfield. DH asked if Tatsfield had considered a community shop should Linda's not go through.

### 10. White Lines – Westmore Road / Crossways

MA added the following:

- White lines at the junction of Westmore Road and Crossways had been painted but needed to be refreshed. It was on the schedule of works.

### 11. Honours

MA asked for details regarding who to contact in order to recommend someone from Tatsfield for an honour. MA advised that he had not yet been able to process the paperwork but will try to get it done before the next meeting.

### 12. Fairtrade Sign on Clarks Lane

- NS confirmed that a sign would not be permitted by Surrey Highways at the entrance to Tatsfield (too much street clutter). However, the PC had recently approved a Fairtrade sign on the side of the old bus shelter.

### 13. County Council news and updates

- £700k would be coming off the Highway maintenance budget in the next financial year and SCC would be looking for more co-operation from Parish Councils.
- There would be stricter enforcement re parking, particularly in Oxted and Caterham Valley.
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- MA added that TDC currently had £1.5m in CIL that they were looking to spend.
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- Fly tipping – several sites had been reported by the Clerk but no action had been taken. One reason was that the roads affected were private roads. DH advised revisiting, photographing and re-reporting the sites and copying him in.
- MA confirmed that Paul Barton had retired and Piers Mason had taken over his role.

### 14. Introduction to KJ Rhee – Re Park Wood Golf Club Building Works and Hotel Application

- MA had invited KJ Rhee to this stage of the meeting to formally introduce him to DH.
- Mr Rhee outlined his proposal to DH. DH noted that one of the issues being raised was access and made suggestions regarding possible improvements that could be made to the access from Clarks Lane into Chestnut Avenue.

### 15. Date for next meeting

- The date for the next meeting was agreed for the nearest Friday to 20<sup>th</sup> April 2018.

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Following the meeting, DH and MA drove around the village and to Clarks Lane.

The breaking down of the surface of Ship Hill and some pot holes were noted.

Pot holes in Church Lane / Church Hill were seen and reported.

Clarks Lane was visited to see if the problem with the lay-by and fly tipping. DH took photos. In his opinion, the lay-by could not be closed off.

#### (g) Affordable Housing update (Under Part 2)

This item will be discussed under Part 2.

#### (h) GDPR – update and nominate Data Protection Officer

4 Parish Councillors attended training provided by SSALC recently. Althea Davies reported that there is a lot of work to be done regarding the Parish Council's records. It was clear from the training that a DPO is needed but that it could not be the Clerk and probably not any of the Councillors. A review of all data held by the Parish Council was needed and investigation into what the Parish Council needs to do to be compliant.

1506/0218 It was resolved that Althea Davies would produce a plan / outline for the above and the Clerk would ask SSALC if they could provide the appropriate wording for websites etc (as detailed at the training sessions).

#### (i) Report from meeting with Inspector Dan Gutierrez

Cllr Martin Allen and Nichola Stokoe met with Insp. Gutierrez on 26<sup>th</sup> January. The minutes from that meeting were distributed to members prior to this evening:

Cllr Allen began the meeting by saying that the purpose of these quarterly meetings was for Tatsfield to have fair representation. He was looking into the possibility of organising a publicly attended meeting in the AMB.

CCTV – the Clerk gave an update on TPC's plans for CCTV in the village. Insp. Gutierrez said that CCTV and lighting go hand in hand in deterring crime. He said that he would ask his Crime Prevention Officer (Mark Howells) to attend any future public meeting to discuss the plans for CCTV.

Cllr Stokoe reported that the PC had asked via the Parish Magazine for any parishioners who had CCTV on their property to put their name(s) forward on a PC held database. So far, two residents had come forward.

Insp. Gutierrez said, as far as rural crime was concerned, there were a few issues over the winter. Good intelligence had been received in regard to vehicles used to commit crime – this had come partly due to good engagement with landowners and gamekeepers. Formerly known as Operation Trump, there were now two officers who were solely focussed on rural crime (Pro Active Car). This has been extremely successful, so much so that Mole Valley Police has adopted this model.

MUGA – not massive crime but more teenagers causing a nuisance. Insp. Gutierrez confirmed that if no crime was being committed, then the police would not come out. Insp. Gutierrez asked if the PC had thought of

involving the Youth Bus service. The Clerk noted that she had been in contact with the organiser but the service did not meet Tatsfield's needs. Insp. Gutierrez went on to recommend Rose Thorne (Early Help and Youth Provision).

MSA Clacket Lane – Cllr Allen raised the issue of the barriers at MSA being permanently raised. Insp. Gutierrez said that there was lots of crime at the MSA, in particular large groups of illegal immigrants. They are now being processed at Dover by Border Control, except for juveniles who are taken into custody.

Sgt Stuart Underwood has now retired. Sgt Tom Griffin is the temporary Sgt (until May 2018). He would most likely be able to attend the APM.

Furze Corner – Cllrs Stokoe and Allen raised this as an issue. Cllr Allen noted that the club was not operating within its licence. There were lots of parties of young people from Biggin Hill, despite being a members' only club. These were being held between 8pm and midnight on Fridays and Saturdays. Insp. Gutierrez said that he would contact his licencing team at Reigate and Ian Sadwell (Licencing Officer at TDC). Cllr Allen said that the overarching running of the site was the PFA. The Licence was held by a Tatsfield resident. They need to be spoken to by the Licencing Team. Cllr Allen agreed to send the email updates he had received from Mike Pendleton to Insp. Gutierrez.

Cllr. Allen raised the issue of parking on the road by the Monkey Puzzle nursery (Church Lane). Insp. Gutierrez said that he could ask PCSO Rupert Kelley to start with issuing Drive Smart Advice leaflets. Cllr Stokoe said she had spoken to the nursery staff and that they were making an effort to deter people from parking outside on Church Lane.

Insp. Gutierrez reported that crime figures had looked bleaker more recently as theft from sheds was now included in the residential burglary category which was skewing these figures. The main issues at the moment were: shed break-ins, theft of power tools and leaf blowers, work van break-ins. Insp. Gutierrez recommended that we set up CCTV in the village and established a strong neighbourhood watch scheme.

**(j) Report from meeting with PCSO Rupert Kelley**

Cllr Martin Allen and Althea Davies met with PCSO Rupert Kelley on 5<sup>th</sup> February. A report by Cllr Allen from that meeting was distributed to members prior to this evening's meeting:

On Monday 5<sup>th</sup> February Martin Allen and Althea Davies, the Parish Council Vice Chairman Met with our local PCSO Rupert Kelly to update both parties on the happenings and events within the village.

Rupert although very reluctant to use the Q word (quiet) reported that Tatsfield had been relatively quiet recently on the crime front, although there had been incidents reported and were currently being dealt with. We were advised that when operationally possible Rupert can be found touring the village on a regular basis, in fact a tour was done both before and after the meeting. We updated Rupert on the CCTV situation that the TPC is progressing in the village and asked that areas such as Old Lane, Furze Corner and the MUGA be patrolled to avoid the anti-social behaviour if and as it happens. The clear message that came both from Rupert and the Divisional Inspector who we met last week was to keep on sending all information to him or through the 101 number so that a picture can be built of problems. Remember of course though the 999 number should be used in the event of a crime or suspicion happening at that time. Rupert is looking forward to being able to meet with us all again when the shop is reopened.

**(k) Dog fouling – update**

It has been confirmed that TDC has no authority to fine offenders. TDC was supposed to run a consultation on this matter and Cllr Allen is hopeful that it will get pushed back up to main Council. He noted that the Parish Council had been offered some additional help in the form of better signage and the possibility of paying for extra street cleaning.

It was noted that this is something the Parish Council should consider.

**10. Reports from County Councillor, District Councillor, Village Organisations and External Organisations**

**a) County Councillor**

Cllr. David Hodge provided the following report:

- SCC Council Tax would rise by 2.99% for core council tax in 2018/9 plus a further 3% as instructed by Government to fund costs for Adult Social Care services.
- Some good and bad news from Local Government Settlement. Good news: Surrey Council won their bid for Business Rates Growth of £20m for SCC and £500k for TDC. This is for 2018/9 only. Bad news: Surrey Council lost the £12m transition funding, lost £39m Adult Learning Disabilities funding and is still short by £18m for Public Health services in Surrey.
- SCC must still make cuts/reductions to services in 2018/9 of £66m. This follows the £542m that have been made since 2010. SCC has now seen over £200m of Government funding disappear in the last 7 years.
- In order to balance the books for 2018/9, SCC will have to use £24m of reserves and £15m of capital profit to fund transformation programmes.
- As leader of the SCC, Cllr. Hodge advised Parish Council members that he had obtained agreement at Full Council to allocate more funding to local areas.
- Cllr. Hodge went on to remind members that the future will still be very challenging for SCC as in 2019/20 it will lose "17.3m of residents' funds which will be paid back to Government. Cllr. Hodge reminded members

to write to their MP Sam Gyimah to ask him to lobby Government to stop SCC residents having to refund the £17.3m back to central government.

**b) District Councillor**

Cllr. Allen provided the following updates:

- On behalf of Tatsfield residents, Cllr. Allen had attended meetings with TDC Officers, Local and Neighbourhood Police, as well as Park Wood Golf Club and The Grasshopper at Moorhouse. In addition, there has been the usual TDC meetings – five at the last count as the end of the budgetary process looms closer.
- TDC put on a Business Event and two of the larger businesses in the area received copies of the presentation and are now signed up for the 'Business News'. If other businesses would like this information, please contact Cllr. Allen.
- TDC celebrated the start of the Tandridge Together Lottery which Cllr. Allen attended with representatives from the composting and Allotment groups and TiB who would be grateful for local support through this initiative. Details can be obtained from the societies.
- Details of the new Community Transport service are being finalised and Cllr. Allen has arranged for a member of TDC staff to visit various village groups (WI, NSY and Pop In) to present the new information.
- The meetings with David Hodge (SCC), Dan Gutierrez (Police) and Rupert Kelley (PCSO) in partnership with the Parish Council bought all parties up-to-date with matters and gave the opportunity to inform on the concerns of the parishioners. These meetings are ongoing, so please let Cllr. Allen know if you wish him to raise any matters on your behalf.
- Cllr. Allen has invited David Munro, Police and Crime Commissioner for Surrey back to the village on 18<sup>th</sup> April from 10am. MP Sam Gyimah has also agreed to visit later in the year. Both meetings will be widely advertised ahead of the event.
- There has been a delay to the parking resolution at Crossways. This is currently under review with the latest proposal to include no alteration to the hedge.
- NP – Sarah Thompson from TDC s willing to attend a Q&A session in the village one evening.
- Food Oil drums outside the Old Ship – previous enquiries had not connected the dumping of these to the Old Ship. The theory was that they were being dumped by fast food van owners. However, the Old Ship had an outhouse broken into last week and all the used cooking oil was stolen. It could have been that the empty drums were brought in to take the used oil away, however, the whole container was stolen. The dumped drums will be removed on Tuesday 13<sup>th</sup> February.
- A25 speed limit reduction – coincidentally the owners of the Grasshopper had recently asked if this would be possible.

**c) Tatsfield in Bloom**

Bob David reported that they are continuing with planning for this summer's programme and that volunteers will be making butterflies out of wicker to decorate the village.

**d) Tatsfield Fairtrade Group**

Bob David reminded all that a free wine tasting event was being held in the Village Hall on Saturday 3<sup>rd</sup> March.

**e) Horticultural Society**

The following report was received from Martin Allen:

- The Year Book was being distributed and costs £5.
- February gardening club quiz on 13<sup>th</sup> February.
- The composting machines have been returned and all repairs had been made. Phil Brett was also redesigning the compost bins.

**f) Village Hall Management Committee**

No report.

**g) Airport**

No report.

**h) Speedwatch**

Ian Mitchell reported that this will be visible again very soon.

**i) Citizens Advice Bureau**

Althea Davies provided the following report:

I attended the bi - annual Cit A Oxted Management meeting on 22/01/18. All fund givers are automatically members of the team and join the Trustees for this meeting. The meeting is an opportunity to get updates from the Trustees about the detailed running of the bureau. In the last 12 months they have recruited a significant number of volunteers taking the total to just under 30. Previously they had around 20, which was a challenge for them to deal with all the cases they needed to. The volunteers typically work around 10 hours a week each. They have therefore had to invest in IT hardware and furniture to support the new recruits. The finances however look good and to budget. The bureau is busy and in the past 12 months Cit A nationally has introduced a new operating model, which includes an "0800" advice line. The team have to be able to respond to those calls and they could be from anywhere, however the routing is meant to take the caller to a

local cluster - so if you are calling from Croydon, your call should get picked up by one of the bureaux in that local cluster. There is much debate in the team as they also want to be set up to deal with local callers using the local number, but they are still not resourced sufficiently to have someone permanently manning the phone. They now have access to really rich data on the cases through a new national case management tool, which they can use to drive service delivery. There was some discussion about the impact of GDPR which (I was intrigued about because of where we are in the learning curve and because of the data they must hold within their systems. Not much detail was shared as they are still learning like us, but they did not think the task would be too onerous.

## 11. Parish Council Land/Property

### a) Village Hall

- Porches

None of the members had had time to seek further quotes so this item was deferred.

### b) Little Acorns project – update

The Clerk confirmed that Lloyd Gulley had done the remedial works in the garden of the Old Police House. Acacia Tree Surgeons had been contacted to remove the remaining stubborn roots. The Clerk would then liaise with Lloyd Gulley regarding the planting of a shrub in the corner where the new fencing meets the existing hedge.

The Clerk has also contacted the Little Acorn's Char to remind them that the Parish Council has 2 pieces of their green fencing in the storage area behind the AMB.

The Clerk had received a letter from the solicitor used during the boundary dispute confirming that there are no further instructions in relation to the boundary dispute and he is now arranging to archive this file. It will be stored for a period of 6 years, after which it will be securely destroyed.

### c) Tatsfield Green

- Tatsfield Lodge – Boundary Dispute (under Part 2)

This item will be discussed under Part 2.

- Footpath

James Longley had been up to inspect the state of the footpath as per the resolution at the last meeting. Firstly, the cost of scraping back the decayed leaf matter and weed spraying would be expensive as this would be a very labour-intensive job. Secondly, as suspected, the timber edging is rotten in many places and therefore the whole path needs redoing.

The Clerk had asked James Longley to submit a quote for annual maintenance for any new path. This would involve weed spraying twice a year and removing leaf fall twice in the autumn. The cost of this would be £260.

1507/0218 It was resolved to accept the quote from James Longley for the annual maintenance for the footpath.

The Clerk has two quotes for the renewal of the path and will have a third by the February supplementary meeting.

The clerk has also received, in writing, a very kind offer from a local resident of a donation towards the cost of redoing the footpath.

### d) AMB

- VOA

The clerk has spent considerable time of the past five months corresponding with the VOA to change the status of the treatment rooms to office space. The VOA has now agreed to alter this rating list and, as a consequence of being listed as offices, the rateable value has now been revised down from £11,750 to £7,100. The actual date of alteration was 30/01/18 but the effective date of alteration is 01/04/17. The Clerk is still waiting on final confirmation from the VOA that the proposed change of use of two rooms would not substantially change the rateable value so as to push it above the small business rate relief threshold.

## 12. Meetings to attend/ correspondence

- White Lane road closure – will be closed for one day from 07:00 to 19:00 for maintenance works as soon as possible within the 18-month period, commencing on 1<sup>st</sup> March 2018.
- Green Gables enforcement – following further correspondence from a parishioner, the Clerk had spoken to the TDC officer on the case to confirm that he was satisfied that the premises is not being let in accordance with his notice to the owners before Christmas.
- Dementia Friendly Tatsfield – due to low turnout numbers, they have decided to suspend the Friday morning 'Forgetmenot Café' for the foreseeable future. They will be considering different approaches. They thanked the Parish Council for the use of the meeting room on Friday mornings.
- Fairtrade Group – They emailed their thanks to the Parish Council for giving permission for the new sign on the old bus stop. They hoped members were as happy with it as the group were.

**13. Any other Business which the Chairman is of the opinion should be considered as a matter of urgency**

None

**14. Matters for reporting or Inclusion in a Future Agenda**

- Email received from a resident in Lusted Hall Lane asking for help with the state of the unmade part of the road.
- Email from Johns Road Residents Association asked the Parish Council to consider what can be done regarding dangerous parking in the village.

Final public participation:

- Japanese Knotweed in Millennium Wood.
- Update request for SSEIB sign at village entrance.
- Tatsfield Cottage – building on south side of property but only have permission to build on north side. Has been reported to TDC planning enforcement.

The meeting closed at 10.07pm