

MINUTES of a Meeting of Tatsfield Parish Council held on the 25th June 2018 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mrs Nichola Stokoe (in the chair)
Mrs Helena Garcia-MacLeod Mrs Althea Davies Mrs Kim Jennings Mr Mike Sarll

In Attendance: Samantha Head (Clerk)

And 0 parishioners.

The meeting commenced at 8.02pm

1. Apologies

1636/0618 Mr Ian Mitchell had sent his apologies. These were received and accepted by members.

2. Declarations of Interest* (relating to items on the agenda)

None

3. Approve and sign the MINUTES of the previous meeting held on 11th June 2018

1637/0618 It was resolved to defer signing the minutes of the meeting held on 11th June 2018.

4. Public Participation – a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes. No further participation by members of the public is permitted at any other time during the meeting.

None

5. Planning

**a) To determine the Parish Council's position on Appendix A(2):
TA/2018/1156 Trevena, Chestnut Avenue, Westerham TN16 2EJ**

Erection of attached garage to front elevation. Changes of materials on front elevation from brick to render.

Members discussed the planning history for this property and the potential use of the existing garage once the proposed new garage had been built as this was not shown on the plans nor mentioned in the application.

1638/0618 Comment: No objection. However, the Parish Council is interested to know what the existing garage will be used for.

TA/2018/985 10 Shipfield Close, Tatsfield TN16 2AU

Demolition of existing front porch. Erection of front porch (Amended Plans).

Members noted that there was no material change to the previous plans on this application.

1639/0618 Comment: No objection

1640/0618 The Clerk was requested to inform Tandridge Planning of the Parish Council's decisions.

6. Notified Items

a) Scout Fete – assign roles

The Chairman had asked by email prior to the meeting who would be available to man the stall being shared by the PC, Neighbourhood Plan Steering Group and Tatsfield Fairtrade group.

1641/0618 It was resolved that Mike Sarll would man the stall between 1pm and 2pm, Nichola Stokoe would man the stall between 2pm and 3pm and Helena Garcia-MacLeod would man the stall between 3pm and 4pm.

7. Parish Council Land/Property

a) Village Hall

- Porches / doors

The Clerk had circulated an update regarding the porches. Crown Oak had increased the quote from £6,048 (incl. VAT) to £6,900 (incl. VAT). Denis Reeves had, at the time of the meeting, been approached to verify the quote and check availability but not responded. James Blunt had confirmed that the quoted price stood and he had availability to undertake the work in the period during the summer holidays, as specified by the VHMC.

1642/0618 It was resolved to accept the quote from James Blunt. The Clerk was requested to book this work.

1643/0618 The Clerk was requested to liaise with Carol Jordan – VHMC Secretary – to arrange booking the door company (MGI).

8. Meetings to attend / correspondence

- SCC Leader Vision for Surrey by 2030 session – 13th July 9.30am District Council Offices – Kim Jennings to attend
- Little Acorns meeting – Tuesday 26th June 6pm or 8pm (tbc) – Althea Davies and Helena Garcia-MacLeod to attend
- Parish Assembly Meeting – Wednesday 27th June 6.30pm District Council Offices – Clerk to attend
- CAB Oxted and District- request for PC representative 2018-19 – Agreed Althea Davies

9. Any other Business which the Chairman is of the opinion should be considered as a matter of urgency

None

10. Matters for Reporting or Inclusion in a Future Agenda

- Pond
- AMB refurbishment

The meeting closed at 9.17 pm