

MINUTES of a Meeting of Tatsfield Parish Council held on the 26th March 2018 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mrs Nichola Stokoe (in the chair)
Mrs Helena Garcia-MacLeod
Mrs Althea Davies

In Attendance: Samantha Head (Clerk)

And 1 parishioner.

The meeting commenced at 8.02pm

1. Apologies

1528/0318 Mr Niall Kells, Mr Ian Mitchell, Mr Mike Sarll and Mrs Kim Jennings had sent their apologies. These were received and accepted by members.

2. Declarations of Interest* (relating to items on the agenda)

None

3. Approve and sign the MINUTES of the previous meeting held on 12th March 2018

1529/0318 It was resolved that the minutes of the meeting held on 12th March 2018 reflected a true and accurate record of that meeting and were signed by the Chair.

4. Public Participation – a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes. No further participation by members of the public is permitted at any other time during the meeting.

- A parishioner raised a query about TDC's plans for parking at Crossways Court. The residents have received plans and a survey had been carried out. It appeared that, at this moment in time, only one additional parking space would be gained. The residents have contacted TDC and Cllr Martin Allen for an update but have not heard back. They would like the Parish Council to put this on a future agenda for discussion.

5. Planning

**a) To determine the Parish Council's position on Appendix A(2):
TA/2018/263 Colegates, Edgar Road, Tatsfield TN16 2LL**

Demolition of existing rear conservatory and dormer window to rear roof slope. Erection of single storey side extension, part single/ part two storey rear extension and new roof incorporating dormer windows to west and east elevations to provide additional habitable accommodation within loft space and internal alterations.

1530/0318 Comment: No comment

TA/2018/337 Colegates, Edgar Road, Tatsfield TN16 2LL

Demolition of existing rear conservatory and dormer window to rear roof slope. Erection of single storey side extension, part single/ part two storey rear extension and new roof incorporating dormer windows to west and east elevations to provide additional habitable accommodation within loft space and internal alterations. (Listed Building Consent)

1531/0318 Comment: No comment

TA/2018/486 Russetts, Old Lane, Tatsfield TN16 2NB

Erection of side extension to existing detached garage. (Retrospective)

The members discussed the impact on the size of the garage from the proposed extension.

1532/0318 Comment: The Parish Council wishes to object as we feel that this contravenes policy DP7 as it results in "overdevelopment and unacceptable intensification by reason of scale, form, bulk, height, spacing, density and design".

TA/2018/491 23 Westmore Road, Tatsfield TN16 2AY

Erection of hip to gable roof extension to north elevation and dormer to west elevation in association with conversion of loft space to habitable accommodation. (Certificate of Lawfulness for a Proposed Use or Development)

This is permitted development, so it is for TDC to calculate if this is permissible.

1533/0318 Comment: No comment

TA/2018/506 Wayside, Ninehams Road, Tatsfield TN16 2AJ

Erection of new roof over existing building.

1534/0318 Comment: No objection

TA/2018/456 Green Gables, Ricketts Hill Road, Tatsfield TN16 2NB

Use of ground floor annex for bed and breakfast accommodation.

The Clerk confirmed that TDC have sent this back to the validations team and it should be relisted in the near future.

1535/0318 The Clerk was requested to inform Tandridge Planning of the Parish Council's decisions.

6. Notified Items

a) CCTV

The Clerk had circulated all 4 quotes/specs and a report written by her and Niall Kells ahead of the meeting.

There was a discussion on the merits and pitfalls of each of the 4 proposals.

1536/0318 The members present voted unanimously to proceed with the proposal from SECOM.

1537/0318 It was further agreed that a meeting should be convened between the Parish Council, Tatsfield Primary School, The Bakery, The Old Ship, the village shop and The Village Club.

b) Feedback from Clerk's appraisal

Nichola Stokoe had circulated a report from the Clerk's appraisal which contained some suggestions made by the Clerk as to how her and the members' time could be more efficiently managed. One of these proposals was to scale the supplementary meetings back to purely planning meetings, with the option to include emergency/ time sensitive items. Should there be no planning decisions, the supplementary meeting would not be held.

1538/0318 Members agreed to this proposal which would come into effect immediately.

7. Any other Business which the Chairman is of the opinion should be considered as a matter of urgency

None

8. Matters for Reporting or Inclusion in a Future Agenda

- Crossways Court – parking
- The Bakery patio proposal
- Unmade roads
- GDPR

Public Participation:

None

The meeting closed at 9.04 pm

