

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG on Monday the 12<sup>th</sup> February 2024 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk

Signed *Samantha Head*

Issued on Tuesday 6th February 2024

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW

## AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST\* (relating to items on this agenda)
3. Approve and sign the MINUTES of the previous meeting held on 8th January 2024
4. Public Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.
5. Officer's report on actions outstanding since the previous meeting
6. Planning:
  - a) Planning team for February: Jason Syrett and Kim Jennings
  - b) To determine the Parish Council's position on Appendix A:  
  
TA/2023/775 Stables, Livery Manor, Manor Road, Tatsfield TN16 2ND  
Demolition of existing buildings and erection of three no. single storey dwellings with associated parking and landscaping.
7. Finance:
  - a) Finance Team for February: Jason Syrett and Kim Jennings
  - b) Authorise payments (including authorisation of internet banking) detailed in Appendix B
  - c) To ratify quotes from Lloyd Gulley Gardening Services: PC land on corner of Ship Hill and Maesmaur Road – July 2024 - £243 and November 2024 - £142, Hedge between VH and Old Police House and at rear of Old Police House and by front metal gate – July 2024 - £162 and November 2024 - £162, 2m corridor along Millennium Wood and Ricketts Hill Road and down to driveway of The Woodhouse and footpath entrance – Jan / Feb 2025 - £320
8. Notified Items
  - a) Furze Corner – signing of new lease
  - b) APM – date and location
  - c) Request from the Neighbourhood Plan Steering Group for permission from the Parish Council to proceed to Referendum
  - d) Neighbourhood Plan – agreement from Parish Councillors for Jason Syrett and Kim Jennings to approve decisions, if required, on behalf of the Parish Council
  - e) Tatsfield Talk – reminder about correct procedure for reporting issues
  - f) TRO Ship Hill (water main replacement) – For information only
  - g) SCC – Rights of Way Improvement Plan
  - h) Footpath 21 Proposal – update

# Tatsfield Parish Council

---

## 9. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

- a) County Councillor
- b) District Councillor
- c) Neighbourhood Plan
- d) VHMC
- e) Police

## 10. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) **Tatsfield Green**
  - Tatsfield Lodge – Boundary Dispute (under Part 2)
- b) **Westmore Green**
  - Vehicles turning on the green = signs
- c) **AMB**
  - New security alarm system
  - Request for lock on door in corridor leading to offices 1,2 and 3
  - Fire Risk Assessment

## 11. Meetings to attend / correspondence

## 12. Matters for Reporting or Inclusion in a Future Agenda

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

\*“DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
  - (ii) other interests arising under the Code of Conduct
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.”