

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG on Monday the 13<sup>th</sup> June 2022 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk

Signed *Samantha Head*

Issued on Tuesday 7th June 2022

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW

## AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST\* (relating to items on this agenda)
3. Approve and sign the MINUTES of the previous meeting held on 9<sup>th</sup> May 2022
4. Receive and accept the MINUTES of the Neighbourhood Steering Group meeting held on 20<sup>th</sup> April 2022
5. Public Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.
6. Officer's report on actions outstanding since the previous meeting
7. Planning:
  - a) Planning team for June: David Pinchin and Ashley Clifton
  - b) To determine the Parish Council's position on Appendix A:  
TA/2022/485 107 Paynesfield Road, Tatsfield TN16 2BQ  
Demolition of single garage. Erection of double garage.
8. Finance:
  - a) Finance Team for June: David Pinchin and Ashley Clifton
  - b) Authorise payments (including authorisation of internet banking) detailed in Appendix B
  - c) Items for expenditure:
    - Down to Earth Trees – Ash Tree survey - £640 plus Vat £128 = £768 (to ratify)
    - Grant to St Marys Flower Festival - £150 (to ratify)
    - PHS Contract for AMB – detailed costings circulated to members
    - Large poppies £3 each
  - d) Internal Audit 2021-22
  - e) Annual Governance and Accountability Return – Approval of Annual Governance Statement for AGAR 2021-22
  - f) Annual Governance and Accountability Return – Approval of Annual Accounts and Annual Return, Balance Sheets and Notes for AGAR 2021-22. Sign as required.
9. Notified Items
  - a) Platinum Jubilee
  - b) Appoint Internal Auditor for 2022-23
  - c) VAS sign
  - d) Request to hold Picnic on Westmore Gren on 21<sup>st</sup> August

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- e) Request to hold Remembrance Service on Saturday 12th November
- f) Request to hold Christmas Carol Singalong on Friday 16th December
- g) Parish Council Bakery Session
- h) Your Fund Surrey – picnic benches

## 10. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

- a) County Councillor
- b) District Councillor
- c) Neighbourhood Plan
- d) VHMC
- e) THS
- f) PFA
- g) Police

## 11. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) **Tatsfield Green**
  - Tatsfield Lodge – Boundary Dispute (under Part 2)
- b) **Village Hall**
  - Request to have CCTV cameras outside VH
- c) **MUGA**
  - MUGA hire review

## 12. Meetings to attend / correspondence

## 13. Matters for Reporting or Inclusion in a Future Agenda

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

\*“DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
  - (ii) other interests arising under the Code of Conduct
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.”