

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG on Monday the 12th October 2026 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk

Signed *Samantha Head*

Issued on Tuesday 6th October 2026

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW

AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST* (relating to items on this agenda)
3. Approve and sign the MINUTES of the previous meeting held on 14th September 2026
4. Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.
5. Officer's report on actions outstanding since the previous meeting
6. Planning:
 - a) Planning team for October: Sue Dowse and Kim Jennings
 - b) To determine the Parish Council's position on Appendix A:

TA/2026/916 Development Site West of The Orchards, Westmore Green, Tatsfield TN16 2AG
Development of up to 12 units associated infrastructure, vehicular and pedestrian access
(Outline application with all matters reserved except access)

TA/2026/559 Development Site South of Ship Hill House, Ship Hill, Tatsfield TN16 2AH
Demolition of existing buildings and erection of 84 dwellings with associated works (Outline application with all matters reserved except access, layout and scale) - Updated planning statement received.

TA/2026/1128 Hill Cottage, Johns Road, Tatsfield TN16 2AP
Erection of raised roof with Dormers to front elevation to provide additional habitable accommodation within loft space.

TA/2026/1225/T Moorhouse Sands And Pit, Westerham Road, Westerham TN16 2EU
Proposed base station installation. The removal of existing lattice tower and all associated equipment. The installation of new 25m lattice tower.
The removal of the existing 6no. antenna apertures to be replaced by 6no. antenna apertures.
The addition of 2no. dishes. Works within the equipment cabin. Development of ancillary works thereto.

TA/2026/989 The Manor House, Ricketts Hill Road, Tatsfield TN16 2NE
Installation of Air Sourced Pump Heating System

Tatsfield Parish Council

7. Finance:

- a) Finance Team for October: Kim Jennings and Sue Dowse
- b) Authorise payments (including authorisation of internet banking) detailed in Appendix B
- c) Items for expenditure: lights for Tatol Bed – JCG Electrical Services £2333.80 plus Vat £466.76
Total = £2800.56 (to be ratified)
- d) AGAR 2025-26 – External Audit
- e) Receive monthly bank reconciliation reports
- f) Receive Budget v Actual YTD spend reports
- g) Parish Council insurance policy renewal (to be ratified)

8. Notified Items

- a) Furze Corner project – update
- b) Remembrance Service 2026
- c) Emergency Plan
- d) Request to close the MUGA for firework display Friday 13th November from 15:00
- e) Christmas Lights and Switch On Event

9. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

- a) County Councillor
- b) District Councillor
- c) Shadow Unitary – East Surrey Council – Councillor Report(s)
- d) Police
- e) VHMC

10. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) Westmore Green
 - Playground refurbishment project
 - Tatol Bed refurbishment

11. Meetings to attend / correspondence

12. Matters for Reporting or Inclusion in a Future Agenda

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

*“DECLARATIONS OF INTEREST – All Members present are required to 2declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
 - (ii) other interests arising under the Code of Conduct
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.”