

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG on Monday the 8th June 2026 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk

Signed *Samantha Head*

Issued on Tuesday 2nd June 2026

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW

AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST* (relating to items on this agenda)
3. Approve and sign the MINUTES of the previous meeting held on 18th May 2026
4. Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.
5. Officer's report on actions outstanding since the previous meeting
6. Planning:
 - a) Planning team for June: Jason Syrett and Simon Cook
 - b) To determine the Parish Council's position on Appendix A:

TA/2026/396 Broomlands Farm, Broomlands Lane, Limpsfield, Oxted RH8 0SP
Demolition of existing buildings to provide 6 padel courts (3 under cover) and conversion of existing buildings to provide new club house and member facilities together with parking and landscaping.
7. Finance:
 - a) Finance Team for June: Sue Dowse and Simon Cook
 - b) Authorise payments (including authorisation of internet banking) detailed in Appendix B
 - c) Receive year end Internal Audit report and recommendations
 - d) Annual Governance and Accountability Return – Approval of Governance Statement for AGAR 2025-26
 - e) Annual Governance and Accountability Return - Approval of Annual Accounts and Annual Return for AGAR 2025-26
 - f) Appoint Internal Auditor for 2026-27
 - g) Receive monthly bank reconciliation reports
 - h) Receive Budget v Actual YTD spend reports
8. Notified Items
 - a) Furze Corner project – update
 - b)
 - c) Parish Council Risk Assessments

Tatsfield Parish Council

9. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

- a) County Councillor
- b) District Councillor
- c) Shadow Unitary – East Surrey Council – Councillor Report(s)
- d) Police
- e) VHMC
- f) Fairtrade

10. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) MUGA
 - MUGA refurbishment project – update
- b) Westmore Green
 - Playground refurbishment project
 - Tatol Bed refurbishment

11. Meetings to attend / correspondence

12. Matters for Reporting or Inclusion in a Future Agenda

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

*“DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
 - (ii) other interests arising under the Code of Conduct
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.”