

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG on Monday the 9th March 2026 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk

Signed *Samantha Head*

Issued on Tuesday 3rd March 2026

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW

AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST* (relating to items on this agenda)
3. Approve and sign the MINUTES of the previous meeting held on 9th February 2026
4. Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.
5. Officer's report on actions outstanding since the previous meeting
6. Planning:
 - a) Planning team for March: Jason Syrett and David Pinchin
 - b) To determine the Parish Council's position on Appendix A:

TA/2026/31 The Chestnuts, Ship Hill, Tatsfield TN16 2LB
Conversion of the existing garage into a Guest Bedroom and Utility, changes to the existing window and door openings and additional rooflights over the family room. Extended patio to the rear and alterations to the driveway to improve the access along with new access gates.
 - c) Notification of proposed replacement Telecommunications Installation at HO/MBNL/97287 – Ship Hill, Tatsfield TN16 2JY
7. Finance:
 - a) Finance Team for March: Sue Dowse and David Pinchin
 - b) Authorise payments (including authorisation of internet banking) detailed in Appendix B
 - c) Receive monthly bank reconciliation reports
 - d) Receive Budget v Actual YTD spend reports
 - e) Receive and accept Mid-Year Internal Audit report and recommendations
 - f) Review Ear Marked Reserves
 - g) PC land maintenance 2026 – James Longley – proposal to maintain Kemsley Wood and Blackberry Lane footpaths and AMB flowerbeds
8. Notified Items
 - a) Furze Corner project - future
 - b) APM 2026
 - c) Approach Road speed limit reduction
 - d) Resident request for PC to use CIL monies to contribute to maintenance / repairs of Greenway and Shaw Road
 - e) Tandridge District Council Local Plan 2024 – 2044 – consultation – comment to be ratified

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- f) Litter Pick – 19th April 2026
- g) Approval of PC IT Policy
- h) Approval of FOI policy
- i) Assertion 10 compliance – report and recommendations

9. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

- a) County Councillor
- b) District Councillor
- c) Police
- d) VHMC

10. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) MUGA
 - MUGA refurbishment project – update
- b) Village Hall
 - Little Acorns request for replacement external door
- c) AMB
 - Front door and fire exit door – maintenance
 - Downpipe outside front door - maintenance

11. Meetings to attend / correspondence

12. Matters for Reporting or Inclusion in a Future Agenda

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

*“DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
 - (ii) other interests arising under the Code of Conduct
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.”