

MINUTES of a Finance Committee Meeting of Tatsfield Parish Council held on the 14th November 2018 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Ian Mitchell (in the chair)
Mrs Nichola Stokoe Mrs Kim Jennings Mr Mike Sarll Mrs Althea Davies

In Attendance: Samantha Head (Clerk)

And 0 parishioners.

The meeting commenced at 8.20 p.m.

1. APOLOGIES

None

2. DECLARATIONS OF INTEREST (relating to items on the agenda)

None

3. Approve and sign the MINUTES of the previous meeting held on 24th September 2018

041F/1118 It was resolved that the minutes reflected a true and accurate record of the meeting held on 24th September 2018. They were duly signed by the Chair.

4. Grant requests for 2019-20

The following grant requests had been received:

Tatsfield in Bloom - £2,000

Fairtrade Group - £300

Community Composting Scheme - £1717.32

Parish Magazine - £1,000

042F/1118 It was resolved to grant all of the above requests, to be paid in April 2019.

The Clerk had received an additional request from Jim Yeeles for the purchase of a tree-popper for use when volunteering for Surrey Wildlife Trust and the Parish Council. The sum requested was £326.40.

043F/1118 It was resolved to grant the requested sum, to be paid at the December main meeting.

5. Asset Register – member check

The Clerk had updated the register as per the information given at a previous meeting.

044F/1118 The Chairman duly signed the Asset Register as a true record of the Parish Council's assets for 2018.

6. Update on Savings Accounts

The Clerk confirmed that the application for a Nationwide Business Savings Account had been submitted.

The process to close the two accounts with Cambridge Building Society and the account held with NatWest could now begin.

045F/1118 It was resolved that the Clerk would begin the process to close the NatWest savings account and Nichola Stokoe would look into closing the two Cambridge Building Society accounts.

7. Review of current year spend

The Clerk had circulated a copy of the annual budget showing the actual YTD spend.

Members looked over each budget line.

The Chairman noted that there had been some overspend, however, this was in line with the Parish Council's need to spend some of the accumulated reserves.

8. Draft budget

The Clerk made suggestions regarding expenditure for the year 2019-20. All budget lines were agreed save for the precept figure.

046F/1118 The Clerk was requested to clarify the Government's position on precept capping and total anticipated expenditure for 2019-20 to see if there would be shortfall, and, therefore, a small raise in the precept may need to be considered.

9. Items for Discussion or Referral to Future Agenda

None

10. Date for next meeting

The next meeting of the Finance Committee would be held on Friday 30th November at 10am.

The meeting closed at 10.09p.m.