

**MINUTES of a Meeting of Tatsfield Parish Council held on the 22nd October 2018 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield commencing at 8.00 p.m.**

**Present:** Mrs Nichola Stokoe (in the chair)  
Mr Ian Mitchell Mrs Kim Jennings Mrs Althea Davies Mr Mike Sarll

**In Attendance:** Samantha Head (Clerk)

And 4 parishioners.

The meeting commenced at 8.06pm

**1. Apologies**

1760/1018 Mrs Helena Garcia-MacLeod had sent her apologies. These were received and accepted by members.

**2. Declarations of Interest\* (relating to items on the agenda)**

None

**3. Approve and sign the MINUTES of the previous meeting held on 8<sup>th</sup> October 2018**

1761/1018 It was resolved that the minutes reflected a true and accurate record of the meeting held on 8<sup>th</sup> October 2018. They were duly signed by the Chair.

**4. Public Participation – a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes. No further participation by members of the public is permitted at any other time during the meeting.**

- When the pond was handed over to the Parish Council in 1995, it was in very good condition. It then went downhill. It is in desperate need of regular maintenance. The offer from Tatsfield Aquatics is wonderful.

**5. Planning**

**a) To determine the Parish Council's position on Appendix A(2):  
TA/2018/1905 Woodview, Ninehams Road, Tatsfield TN16 2AJ**

Conversion of loft space to habitable use to include a rear dormer and 3x front rooflights.

Mike Sarll had looked at the property and thought the proposal was fine.

Ian Mitchell had been contacted by a concerned parishioner who was worried that the land indicated on the application plans was not all owned by the applicant.

No previous planning history was available.

A previous application was for a Certificate of Development for a Proposed Use or Development. However, due to the Parish Council's comments on this, TDC confirmed the need for a full planning application.

1762/1018 Comment: No comment.

**TA/2018/1622 Charmwood, Greenway, Tatsfield TN16 2BS**

Erection of detached two storey dwelling with associated parking.

This development is in the settlement. The only potential issue would be if the new building is too close to the existing one. However, as the allowed distance is 1m, then this is unlikely to be a problem.

1763/1018 Comment: No objection.

**TA/2018/1618 The Grasshopper Inn, Westerham Road, Westerham TN16 2EU**

Temporary change of use of 65 parking spaces of existing car park to provide Park & Ride facilities for Tandridge District Council staff for a period of 10 months.

1764/1018 Comment: No objection.

**Appeal 2017/1662/APP/M3645/W/18/3200633 The White House, Westmore Green, Tatsfield TN16 2JS**  
Demolition of existing barn. Erection of detached dwelling.

As this is an appeal to the Planning Inspectorate, it would not be possible to submit new comments but only withdraw previously made comments.

No action as the Parish Council's original comment was 'no objection'.

1765/1018 The Clerk was requested to inform Tandridge Planning of the Parish Council's decisions.

## 6. Parish Council Land / Property

### a) Westmore Green

Pond – Mike Sarll, Ian Mitchell and the Clerk had met with Ian Hayman from Tatsfield Aquatics and Mike Sarll gave the following summary:

Ian Hayman has looked at the condition of the pond and its liner. He has put forward two options. The first option would be to clear the pond of all invasive plants, overgrown plants and self-seeded plants. Tatsfield Aquatics would offer this option free of charge. This would take approximately one week to achieve. The second option would be to clear the pond of all plants and install a new liner so that the pond is completely watertight and then introduce new plants in the spring, again all labour, machinery costs, soil and shingle, overflow set up and planting costs would be covered by Tatsfield Aquatics but Ian Hayman would ask the Parish Council to cover the cost of the liner/underlay/overlay (at cost price) which would be £3010 + Vat. Ian Hayman confirmed that the liner is damaged. There is really no sub base, clay or substrate pond floor anymore as it is literally all root system.

Ian Hayman is more than willing to work alongside the Parish Council's preferred contractor for the village club runoff water project in order to ensure that the pipework is set at the correct height for the pond water level and that an overflow is installed.

There are two overflows: one in the north-eastern corner of the pond which feeds into the manhole cover by the tree in front of the parade (this was installed at the time of the 1988 restoration project), the second is on the south-eastern side of the pond which diverts water from Westmore Road.

Ian Mitchell stated that he was surprised that Ian Hayman was concerned about possible excess water and conversely thought that provision should be made to store water from the club roof for when there was less rainfall.

Queries raised by the volunteers/ members of the public: Jon Allbutt – licence to remove invasive weed / plants. Jim Yeeles – thinks this is a very good proposal but would like to see a planting plan. Doris Mitchell – will a sump be installed to 'filter' the roof water?

The Clerk noted that the Village Club management had requested assurances the any damage which occurred during the runoff water project would be rectified by the Parish Council. The Clerk would check that iPave had all necessary insurance cover.

1766/1018 Members resolved to accept the option 2 proposal from Ian Hayman at Tatsfield Aquatics. The Chairman thanked him for his generous offer and the volunteers for all their hard work.

### b) AMB

Cleaning contract – due to the recent issues with the current cleaning contractors for the AMB, the Clerk had contacted a local lady to undertake the cleaning of the communal areas of the ground floor of the AMB. She had indicated that she would be happy to clean twice a week (one hour each visit) on Wednesday mornings between 10-11am and Sundays, late afternoon. She has cover for when she is on holiday / off sick. Her hourly rate is £13p/h – this would work out about £50 cheaper per annum than the current contract but would allow easier scheduling for the parish room bookings.

1767/1018 It was resolved to accept this proposal. The Clerk was requested to give notice to the current cleaning firm and confirm the new arrangements.

## 7. Any other Business which the Chairman is of the opinion should be considered as a matter of urgency

- Furze Corner – the PFA has a meeting with TDC on 8<sup>th</sup> November which falls just before the next PC meeting.  
The site is not being properly managed and the pavilion is falling down. There will be no future for the site without grant awards to improve the facilities, however, the minimum period for major grant applications is a 35-year lease. This is not what has been offered by TDC.

A proposal has been drafted for consideration by TDC on 8<sup>th</sup> November.  
At present, the PFA needs support in principle from the Parish Council for the future growth of the site.  
This was agreed by members present. To be ratified at the next meeting.

**8. Matters for Reporting or Inclusion in a Future Agenda**

None

No further public participation.

The meeting closed at 8.51 pm