

**MINUTES of a Meeting of Tatsfield Parish Council held on the 12<sup>th</sup> October 2020 via Zoom commencing at 8.00 p.m.**

**Present:** Mr David Pinchin (in the chair)  
Mr Jason Syrett Mr Ashley Clifton Mr Ian Hayman Mr Stephen Mittins Ms Alex Davies

**In Attendance:** Samantha Head (Clerk)  
Cllr. Martin Allen (TDC)  
Cllr. Becky Rush (SCC)

And 4 parishioners.

The meeting commenced at 8.04 pm

**1. APOLOGIES**

3178/1020 Kim Jennings had sent her apologies. These were received and accepted by members.

**2. DECLARATIONS OF INTEREST (relating to items on the agenda)**

3179/01020 Jason Syrett declared an interest in item 11a – Tatsfield Green, Boundary Dispute. This item would be discussed under Part 2 and Jason Syrett would not therefore take part in the discussion or agreement for this item.

3180/1020 Ashley Clifton declared an interest in item 9k – Resident's request – parking in turning circle at the end of Lusted Hall Lane unmade section. Ashley Clifton would not therefore take part in the discussion or agreement for this item.

**3. Approve and sign the MINUTES of the previous meeting held on 14<sup>th</sup> September 2020**

3181/1020 It was resolved that the minutes reflected a true and accurate record of the meeting held on 14th September 2020. They were duly signed by the Chair.

**4. Receive and accept the MINUTES of the Neighbourhood Plan Steering Group meeting held on 18<sup>th</sup> February 2020**

3182/1020 It was resolved to receive and accept the minutes of the Neighbourhood Plan Steering Group meeting held on 18<sup>th</sup> February 2020.

**5. Officer's report on actions outstanding since the previous meeting**

- The Clerk reported that she had been notified by Biffa of a change of collection day for the mixed dry recycling at the AMB, from Fridays to Thursdays. This would come into effect w/c 26<sup>th</sup> October. The Clerk had informed the tenants of this change.
- The Clerk had created a QR code for the new NHS Covid-19 app for anyone visiting the AMB. An information poster has been printed, laminated and displayed on the inside of the main door of the AMB.
- One of the allotments site holders had contacted the Parish Council regarding the overgrown hedge on the allotment perimeter. The Clerk had contacted Whelans who had confirmed that it would engage one of its contractors to trim the hedge.
- The Clerk had updated the Snow Angels contacts (parish councillors Ian Hayman and Ashley Clifton) on the TDC list.
- The fire alarm and extinguishers had been checked by Euro Fire Protection w/c 1<sup>st</sup> October. The Parish Council has been advised that several extinguishers would need to be replaced at next year's maintenance service.

**6. Public Participation**

- A resident wished to thank the Parish Council for all it did during the national lockdown earlier in the year. She was however aware of a middle ground for some residents (who were not necessarily classed as vulnerable) but may have struggled due to feeling isolated. Was there a possibility of appointing some 'road wardens' to facilitate a clear communication route?

At this point in the meeting, item 10a was brought forward to enable Cllr Rush to give her County Councillor report earlier in proceedings. The original order of agenda items is maintained here for ease of reference with the published agenda.

**7. PLANNING:****(a) Planning Team for October: Stephen Mittins and Jason Syrett**

3183/1020 It was resolved that the planning team for October would be Stephen Mittins and Jason Syrett.

**(b) To determine the Parish Council's position on Appendix A:****TA/2020/1561 19 The Square, Paynesfield Road, Tatsfield TN16 2AS**

Demolition of garage and rear extension. Erection of two storey side extension.

Ashley Clifton gave the following report:

This property is located within the settlement area of Tatsfield; however, the plans indicate a large two-storey extension, which appears unneighbourly and out of character with the surrounding properties. It also appears there was an application made some years ago for a different property located on The Square that was identical to this application. That application was refused and then dismissed on appeal for similar reasons to those mentioned above. I would also question the percentage increase of the footprint as it may exceed current standards.

3184/1020 Comment: The Parish Council wishes to object to this application as the proposed development indicates a large two-storey extension which appears unneighbourly and out of character with the surrounding properties. The Parish Council would also question the percentage increase on the footprint as it may exceed current limits.

**TA/2020/1590 3 Vern Place, Tatsfield TN16 2BF**

Erection of part single storey / part two-storey rear extension, first floor side extension and new first floor rear facing bathroom window.

Ashley Clifton gave the following report:

This property is located within the settlement area. There doesn't appear to be any previous applications for this property. In our view the application demonstrates a good use of space and although fairly large not detrimental to the surrounding properties

3185/1020 Comment: No comment.

3186/01020 The Clerk was requested to inform Tandridge Planning of the Parish Council's decision.

**8. Finance:****(a) Finance Team for October: Stephen Mittins and Jason Syrett**

3187/1020 It was resolved that the Finance Team for October would be Stephen Mittins and Jason Syrett.

**(b) Authorise payments (including authorisation of Internet banking) detailed in Appendix B**

3188/1020 Items on Appendix B were duly approved. Payments and supporting invoices were checked and signed by members of the Finance Team for October.

**(c) Items for expenditure:**

- CPRE – Membership renewal - £36.00

3189/1020 Members approved the above expenditure.

**(d) Review of BT contract**

The Clerk had circulated details for renewal of the 24-month contract: the current contract for the landline and broadband is £49.50 (ex Vat) p/m. The new deal would be £29.95 (ex Vat) p/m. The mobile phone contract is a bit more complicated because the deal the PC currently has no longer exists. Also, the handset software is likely to no longer be supported at some point during the next year. A new deal would be £24p/m (ex Vat) for unlimited calls/texts and 3GB of data and a one-off upfront cost of £8.33 for the new handset. This would bring the monthly bundled bill to £53.95 (ex Vat) – a £4.55 p/m (ex Vat) saving on the current 24-month deal.

3190/1020 Members resolved to accept the proposal and authorised the Clerk to renew the BT 24-month contract as per the new deals outlined above.

**(e) Review of E.ON contract**

The current fixed price deal with the gas supplier E.On is due to expire in January 2021. The Clerk had sought quotes for a new fixed deal: 1-year fixed deal – 30p/day standing charge and 3.71p/kwh, 2-year fixed deal – 30p

/day standing charge and 4.06p /kwh, 3-year fixed deal – 30p /day standing charge and 4.19p /kwh. The Clerk had also been requested to look at deals offered by other suppliers. It seemed though that these were for electricity only or dual fuel deals. The Parish Council's current electricity contract was on a fixed deal which expires in September 2021 and the exit fee from this contract would be approximately £55. Any savings made by switching to a more competitively priced dual fuel deal would be negated by the exit fee. The Clerk suggested that the Parish Council enters into a 1-year fixed price deal with E.on, reverted to a variable rate for the final three months of 2021 with EDF and looked to agree a fixed price dual fuel deal at the beginning of 2022.

3191/1020 Members resolved to agree the suggestion made by the Clerk and requested she make the appropriate arrangements.

## 9. Notified Items

### (a) Internal Audit – Mid Year Review

Following the Council's decision to appoint Peter Frost as auditor for 2020-21, he has suggested that as face-to-face meetings are not currently possible, it may be possible this year to have one audit review at year end. The Clerk indicated that she would prefer the usual two 'meetings' as it spreads the workload.

3192/0120 Members resolved to accept the Clerk's request for two audit reviews.

### (b) Covid-19 update

The Parish Council was still ready to resume its shopping / prescription service should the need arise. Sheree Cook was also ready to resume the home delivery service. David Pinchin will be attending the TDC Covid 19 – Community Support update workshop on 20<sup>th</sup> October at 2pm via Zoom. Kim Jennings had attended the previous meeting.

### (c) Japanese Knotweed – Ricketts Hill Road

Ashley Clifton had now been able to identify the location of the Japanese Knotweed in Millennium Wood.

Members suggested that enquiries were made to see if James Longley, or a member of his team, could carry out required treatment.

### (d) Parkwood Road - Footpath

The Parish Council had been contacted by two local residents regarding the escalating situation in Parkwood Road. There has also been reports of someone living in the caravan that has been placed on site.

The Clerk had emailed both residents to thank them for the updates and to advise that the Parish Council had reported the caravan to TDC Enforcement (ref: ENF/2020/262) and suggest that the latest information be passed to the enforcement team at TDC.

3193/1020 Members ratified the Clerk's responses to the two residents.

### (e) Remembrance Service

David Pinchin gave the following update:

There was a meeting last week, attended by Dave Bishop, David Pinchin, Ian Hayman and the Clerk. A lot of work has been done to try to ensure that a partial event could take place. The following had been agreed:

- there would be no road closure.
- a maximum six people would be involved in the ceremony - the same six from start to finish.
- Memorial Green would effectively be a bubble for those six participants (likely to be: Dave Bishop, Revd. Vince Short, 3 other people, and trumpeter/ bugler).
- wreath layers would instead be wreath donors - placing their wreath along the wall outside the pub ahead of the ceremony. The roll of names / organisations would be read, as usual, but one or two members of the bubble would be responsible for positioning the wreaths around the Memorial and horse trough, having re-positioned them onto Memorial Green prior to the service. Appropriate PPE would be used to minimise the risk of infection.
- the wreath donors would not be formally invited to the ceremony, but could choose to observe from Westerham Green.
- there would be recorded music.

It could not be a public event. However, the Parish Council were aware members of the public may observe, in any case, from Westmore Green. A full risk assessment, including a Covid RA would be carried out.

A joint statement from Dave Bishop and the Parish Council had been drafted:

2020 has been and continues to be an extremely difficult and unprecedented year with the Coronavirus pandemic affecting all aspects of our lives, not least public events.

We are acutely aware how important it is for the people of Tatsfield, and beyond, to pay their respects every year at this time. With this year being no exception plans have been in place for a ceremony in the village centre on Memorial Green on Saturday 7th November. However, as we all know, in September the Government revised its COVID guidelines to limit gatherings, both indoors and outdoors, to six people so together we have had to revise our plans.

At a recent meeting, we jointly decided that an event will still take place although it will not be in its usual format and, unfortunately, it will not be a public one as in the past. Instead, there will be no road closure this

year and a team of six, effectively forming a bubble, will conduct the whole service on Memorial Green. There will not be a live band but instead recorded music from the Cenotaph service will be played and a lone bugler will sound the Last Post.

The wreath laying will unfortunately need to be very different from previous years. Instead of individuals or organisations laying their wreaths around the Memorial Stone in the usual way, people will be invited to leave their wreaths on the pavement outside Ye Old Ship on the morning of 7th November, before 10.30am. Several members of the 'bubble' will then transfer them across to Memorial Green before the start of the service. The roll of names will be read, as is customary, and the wreaths will be positioned around the memorial by members of the team, who will be using appropriate PPE to minimise the risk of infection. No one else will be allowed to access Memorial Green during the ceremony. Any spectators will need to observe from Westmore Green.

Of course, the wreaths will stay in place around the Memorial Stone for some time after the 7th November and all are welcome to take a closer look, at the same time observing appropriate social distancing.

The Parish Council and I understand that this is not quite the event many had in mind but we have worked really hard to provide a legally acceptable alternative service for all those for whom this annual Remembrance event has become such an important feature in Tatsfield village life.

David Bishop

Tatsfield Parish Council

3194/1020 Members resolved to accept the above proposals for a 'watered down' Remembrance Service this year. They further agreed to issue the joint statement on Tatsfield Talk, the Village website and in the Parish Magazine.

**f) Request from St. Marys Church re Covid community support by road**

The Parish Council had received a request from a resident, supported by St. Mary's Church, to try to address the issue of loneliness / isolation experienced by those when the country was in national lockdown earlier this year. As many village clubs and societies have not resumed normal activities/ meetings and the onset of cold winter weather limiting outdoors meetings, it would be worth remembering those residents who are not so well-connected. A simple start would be signposting available assistance / services e.g. the TDC befriending service. It was noted that those who were isolated may be ideally placed to spearhead coordination of neighbourly support on a road by road basis. New residents to Tatsfield may also have missed the usual opportunities to meet other residents due to the cancellation of village events e.g. the Scout fete and the Beer Festival etc.

Barbara Hester kindly volunteered to co-ordinate the potential scheme, with the support of St. Mary's Church. She would draft a message for inclusion in the Parish Magazine which would be published in conjunction with St. Mary's and the Parish Council. Members thanked Barbara for her kind offer and offered the PC's full support.

**g) Tatsfield Neighbourhood Plan – request to change name from Steering Group to Forum**

Jason Syrett reported that the Neighbourhood Plan had been paused in March due to the pandemic. The plan resumed in September. More community engagement was needed. It had been suggested that Steering Group name was changed to Neighbourhood Plan Forum in the hope of generating more community interest. However, it may be that the Steering Group remained as the formal committee but a forum group is set up to enable wider participation.

Members indicated agreement with these comments and suggested that they were taken to the Steering Group for further discussion.

**h) Tree survey / Ash Dieback Survey for trees on Parish Council land – update**

The Clerk confirmed that she had requested a formal quote for the 3-month and 6-month works plus tree 667, just outside the allotments, and another formal quote for the 3-month, 6-month and 12-month works. She had not yet received this.

**i) Dave Bishop – Christmas Carol Singalong request**

This item had been deferred from the September meeting. There have been no significant changes to the Government's guidelines since the previous Parish Council meeting. There could be no singing and the children would not be able to receive gifts from Father Christmas. Therefore, members felt it would be impossible for the event to go ahead.

3195/1020 Members resolved that the Christmas Carol Singalong could not go ahead this year.

**j) Parking – Rose Cottage**

The owner of Rose Cottage had requested that the Parish Council reconsider its decision to not allow her access across Westmore Green to her garden in order to park her car. Stephen Mittins and the Clerk had, the previous week, visited the site and produced a report for the Parish Council. Members noted that it was illegal to park on the green and that bye-laws supported this. The previous decision to not allow access across the green was the correct one as the owner has a garage and parking space to the rear of the property.

3196/1020 Members agreed that the previous Parish Council decision was the correct one. Members requested that the Clerk write to inform the owner of the Parish Council's decision.

**k) Resident's request – parking in turning circle at the end of the Lusted Hall Lane unmade section**

Members discussed the request and noted the relevant information from the report, referred to in item 9j. It was noted that if no access across Westmore Green was to be granted to the owner of Rose Cottage, then the Parish

Council needed to be consistent with regard to no parking in this area of Westmore Green.

3197/1020 Members resolved that a 'No parking - Turning only' sign be placed on this section of Westmore Green.

**l) Pavement parking consultation**

Members noted that this review probably only applied to a limited area of pavement parking in Tatsfield e.g. Westmore Road and felt that no response was necessary at present.

**m) Tandridge Parking Review 2020 – consider and comment**

The Clerk outlined the two proposed sites for double yellow lines. The first covered three corners of the Crossways / Westmore Road junction. This proposal would help ensure that large vehicles (in particular the refuse truck) would be able to swing wide at the corner and not mount, and potentially damage, the newly reinstated corner kerb. The second was the SCC officer's suggestion to extend the yellow lines to the right when exiting Grove Road and Redhouse Road to enable better visibility when turning into Westmore Road. Members felt both proposals were appropriate and no further action was needed.

**n) Tandridge Parking Review – Paynesfield Road – ratification to submit request**

Ian Hayman had spoken to the owner of the garage regarding parking on the bend in Paynesfield road just past the Bakery. He had agreed to cease parking vehicles there. Ian Hayman would monitor the parking situation at school drop off and pick up times. If cars were still parking on the bend, causing an obstruction, then members would make a request for double yellow lines at this location.

3198/1020 Members agreed to review this at the November meeting.

**o) Felling of Oak Trees - Park Wood Golf Club**

The Parish Council had received reports that oak trees were being cut down on the golf club grounds. Martin Allen had been advised that trees were being felled due to ash dieback. He was scheduled to attend a meeting at the golf club on 14<sup>th</sup> October.

**10. Reports from County Councillor, District Councillor, Village Organisations and External Organisations**

**a) County Councillor**

Cllr Rush gave the following report:

- Ricketts Hill Road – The Ingle – a recognised main through road and bus route (as well as the route for the school bus service). A narrow road and whenever road works etc were needed, a road closure was put in place and caused lots of issues. SCC Highways categorised roadworks by planned works and emergency works. The emergency works were widely and loosely defined and it was extremely difficult for the Highways Authority to challenge any emergency works. Cllr Rush had spent a lot of time speaking to officers to agree that when planned work was arranged, it would be carefully considered before being scheduled. However, SCC had limited powers here. Companies needing to carry out emergency works did not have to inform SCC until 2 hours into the next working day that they were taking place. The Old Lane work would take place overnight during the October half-term.
- Cllr Rush had sent details of the Surrey Community Fund to the Clerk to circulate to members.
- Cllr Rush had been allocated £5,000 in the Members fund for local activities and projects.

**b) District Councillor**

Cllr Allen gave the following report:

- Cllr Allen continues to report incidences of overflying. He was in constant contact with BHA. The CEO, David Winstanley, visited Tatsfield on 24<sup>th</sup> September. He acknowledged the following: there was still a disconnect between visually observed flights from the ground, Web Trak tracked flights and pilot reports. At this stage, the exact degree of error was unknown. David Winstanley was engaging with Heritage and other operators to ensure compliance with the NSA. It had been explained to him that these were not deliberate and flagrant actions. He conceded that the only way to bring this to a conclusion would be to put individuals on the ground with radios to observe the flights of specific aircraft. He was drawing up a scheme on how this might work and would keep all updated on its progress.
- The Parkwood Road dispute continued. The police have been involved – 8 times in total. Cllr Allen was working with both parties to try to reach a resolution.
- The proposal for a Unitary Authority had been paused as it had been reported that Surrey would not be one of the selected councils.
- 81 Paynesfield Road – Cllr Allen had that morning received an update that paperwork for an application relating to the above property had been received. TDC had asked for clarification on whether this was a retrospective application or not.
- Parsons Shaw – Cllr Allen had facilitated a meeting of local residents and Cllr Geoff Duck (Chair of the Planning Committee). The legality of the licence appeared to be in order. Cllr Allen would follow up with Environmental Health regarding the change of licence holder.
- The Open Space Strategy consultation was open. Members were invited to comment.
- Fly tipping – a second incident on Clarks Lane had been reported and dealt with by SCC overnight.
- Cllr Allen continued to attend meetings at TDC – to establish new systems, new committees, improved working practices and the likely budget deficit for 2021/22.

- There were two days (at the time of the meeting) left in the bidding cycle for a ground floor flat at Crossways Court. The outcome would be known on 15<sup>th</sup> October.
- Cllr Allen would follow up the concern about tree felling at Park Wood Golf Club. He did point out that the area in question was private land and individuals walking there were trespassing.
- Cllr Allen and David Pinchin would meet with London Borough of Bromley councillors on 13<sup>th</sup> October.
- Cllr Allen met Steve Cox for an update on the works at The Grasshopper. Underground cables had been found and he would now be submitting a planning application in respect of the car park in order to recoup some costs involved in this extra work.
- TDC had sent out an advice notice asking residents to clear leaf fall and cut back vegetation to alleviate access issues. TDC would be undertaking vegetation cut back in Ninehams Road, Manor Road and Shaw Road.

**c) Village Hall Management Committee**

David Pinchin gave the following report:

1. A remote meeting of the Village Hall Management Committee was held on Wednesday 16 September.

The main item for discussion was the current use of the hall under COVID restrictions and the possibility of extending its use to others.

Precautions put in place by the committee had made the hall, as far as is practicable, a COVID secure area, and following the partial reopening of the hall at the beginning of September to some existing users only, those concerned had fully adhered to current rules as laid down in the management committee's recently extended terms and conditions. There would be no advertising for new hirers. Any new applications received would be referred to the committee.

The Legionella audit had recently been completed. There was one item concerning the cold-water tanks that needed attention. Peter Maynard was dealing with this and would notify our clerk when the work had been undertaken.

There was a report of inconsiderate parking at the rear of the hall, including occasionally overnight, particularly in the spaces routinely used by Little Acorns. Having monitored the situation recently, I can confirm that some cars, unknown to users of the hall and the AMB, have been parked there. Perhaps a reminder letter could be issued to the residents of Bassetts and Vern Close.

2. A further remote meeting was held on Wednesday 7 October.

Current use of the hall was again discussed and with so much revised COVID guidance emerging from government and ACRE, some of which was confusing, consideration was given to closing the hall to all but Little Acorns as the major user. However, it was finally decided to stay as we are at present, providing all hygiene rules are rigorously adhered to and recognising that the situation might quickly change.

The possibility of installing solar panels to the roof was discussed as there could be grants available to fund the capital cost. That could lead to major electricity savings in the future. I was asked to see if TPC would have any objection in principle for the matter to be investigated further.

\*Members agreed that they had no objection in principle to the solar panels proposal but would need to see a formal proposal before commenting further.

**d) TIB**

Stephen Mittins gave the following report:

The TPC / TIB meeting took place on 3<sup>rd</sup> September, attended by Kim Jennings, Stephen Mittins, Jill Hancock and Pam Bishop. It has been suggested that there should be regular meetings (quarterly?) – this is to be confirmed. Stephen Mittins had sent the resolutions from the PC's September meeting to the TIB committee.

TIB's key message for the coming year was sustainability. There would be more sustainable planting and plants would be purchased from local garden centres / suppliers.

TIB had requested a page on the village website – the Clerk had liaised with Trevor Sykes who had outlined what could / could not be put on the page. Stephen Mittins had forwarded this information to the TIB committee.

Tatol bed – the paintings had been taken down and were being stored as a new home had yet to be found. The VHMC had indicated that it did not feel that they could be accommodated in the VH. The paintings are large, need to remain together and should be viewed from a distance of no less than 4m, in order to fully appreciate them. TIB was investigating the possibility of displaying the paintings at the school. A suggestion had been made to offer them to the museum at Biggin Hill, however, the artist had indicated he would prefer them to stay in Tatsfield.

TIB had again won the Gold award in the SSEIB competition. Congratulations were offered to the entire team of volunteers.

Finances – after costs, there should be a balance of around £2,000.

**e) THS**

Stephen Mittins gave the following report:

THS had nothing to report.

Composting – the site was now closed until next spring. There was still a stock of compost available for the usual donation. The site was tidied and ‘put to bed’ the previous Saturday.  
The next meeting would be held on 18<sup>th</sup> November at 7.30pm.

**f) Speedwatch**

Stephen Mittins gave the following report:

Two Speedwatch sessions had taken place in the w/c 14<sup>th</sup> September (Operation Edward week). There was a small number of drivers who had exceeded the speed limit – 9 on one session and 6 on the other these had been reported to Surrey Police. The next session was planned for October. Surrey Police has approved only 4/5 sites in Tatsfield for Speedwatch. More volunteers were encouraged to join the CSW but, due to current restrictions, Surrey Police was not able to offer training.

**g) PFA**

The notice for the PFA AGM would be issued w/c 5<sup>th</sup> October. A few more local residents had expressed an interest in joining the committee, which would help to distribute the work. David King had also managed to source 25 chairs and 10 tables from a corporate refit.

**h) Neighbourhood Plan**

No report.

**11. Parish Council Land/Property**

**a) Tatsfield Green**

- Boundary Dispute (Under Part 2)  
This would be discussed under Part 2.

**b) AMB**

- Redecoration – The redecoration was going well. The new carpet had been laid and the new tables were due to be delivered soon. The middle room (just before the kitchen) was scheduled to be painted and have a new blind fitted. Stephen Mittins had removed the carpet in room 2 and a working group of members was due to prep and paint it in the coming weeks.
- Re-opening for hirers – there had been no change in the Government’s guidelines and, so, this item was further deferred.

**c) Village Hall**

- Overnight parking – this had been highlighted in the VHMC report (item 10c).

3199/1020 Members agreed that the letter previously sent to residents of Bassetts and Vern Place should be reissued.

**d) Westmore Green**

- Picnic Benches – Alex Davies noted that the Finance Committee was looking into setting aside the cost of replacing the benches - one a year over the next few years - with a recycled plastic picnic benches, at an approximate cost of £700-£800 per bench.
- Christmas Lights – Ian Hayman had undertaken further discussions with Magna. It was confirmed that Magna is still keen to sponsor the lights. It had been outlined at the previous meeting that there were two possible phases. Phase 1 – to remove the current lights which were beyond repair and replace them with more modern lights on the three existing trees. The cable from the VH would need to be replaced at the same time. A new socket, on its own circuit, would also need to be fitted to tree 1. Phase 2 – the possibility of extending the cable across the road to light one or two additional trees. Option 2 looked very likely and was welcomed by members.

It was noted that the work would need to be completed ahead of the ‘switch on’ date of 1<sup>st</sup> December.

Jason Syrett suggested that an interview / article in the Parish Magazine would be an appropriate way of highlighting the generosity of Magna in sponsoring the Christmas lights.

The Christmas lights would be switched on, as usual, on 1<sup>st</sup> December and it was suggested that it would be nice to ask Dave Bishop to officially ‘switch on’ the lights.

**12. Meetings to attend/ correspondence**

None

**13. Matters for reporting or Inclusion in a Future Agenda**

None

Final public participation:

- Fir trees had been planted along the footpath leading to Bluebell Wood.

The meeting closed at 9.58pm

